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## BETTER TOGETHER

As we move into the fall of 2020, we are pleased to provide an update to our Return to Workplace Playbook (v2) for Livingston Place.

The Livingston Place Return to the Workplace Playbook (v2) provides information to all tenants regarding procedures and policies in the building updated to reflect what we have learned over the last several months about COVID -19.

Our objective in doing so is the continued health, safety and well-being of our tenants, their guests, our team members and service providers. This has and will continue to be our top priority.

We value and appreciate the role you will play with us to implement the best practices and in some cases mandatory requirements at the property.

We trust that you will continue to find our Playbook a good reference, knowing that it will continue to be updated as we learn, respect guidance of local authorities and move forward.

We welcome your feedback to improve the Playbook as time moves forward and circumstances change.

Please continue to provide your feedback, ask any questions, or advise of concerns, by contacting me at [Sharlene.quian@quadreal.com](mailto:Sharlene.quian@quadreal.com) or at 403-202-7531.

The QuadReal team is looking forward to welcoming seeing more folks at Livingston Place soon. Thank you for your on-going partnership.

**QuadReal Property Group,  
Duly authorized agent for the Landlord**

A handwritten signature in blue ink, appearing to be 'S. Quian'.

Property Manager